

Paris City Commission
Commission Chambers
Paris, Kentucky
July 24, 2018

The Paris City Commission met in a regular session at 9:00 a.m. on Tuesday, July 24, 2018.

Mayor, Michael Thornton, called the meeting to order and the Pledge of Allegiance was recited.

City Clerk, Stephanie Settles conducted roll call.

Present: Mayor, Michael Thornton, Commissioner, Matt Perraut, Commissioner, Wallis Brooks, Commissioner, Tim Gray, Commissioner, Michael Kendall.

Others in Attendance City Manager, Daron Jordan, Assistant City Manager, Mike Withrow, City Attorney, Bryan Beaman, City Clerk/Treasurer, Stephanie Settles.

Upon determining a quorum was present for the transaction of business, City Manager, Daron Jordan proceeded to conduct the meeting.

Approve Minutes: Motion by Gray, seconded by Brooks, approving minutes of June 26, 2018 regular meeting. Motion carried by roll call vote of 5-0 with Kendall, Gray, Brooks, Perraut and Thornton voting aye.

Motion by Perraut, seconded by Kendall, approving the minutes of June 29, 2018 special meeting. Motion carried by roll call vote of 5-0 with Kendall, Perraut and Thornton voting aye, Gray and Brooks abstained.

Public Comment:

Stay Dog strut 5K date change to August 17, 2018 was approved.

Major Ron Allari, US Army (Ret) presented The City of Paris with signs to hang thru out the community showing that Paris is a Kentucky Veterans Hall of Fame City.

Old Business:

Motion by Kendall, seconded by Perraut, appointing Mike Withrow to the Envision 2040 advisory committee the committee will meet bi-monthly beginning in June 2018 thru summer of 2020. Motion carried by roll call vote of 5-0 with Kendall, Gray, Brooks, Perraut and Thornton voting aye.

Motion by Kendall, seconded by Gray, appointing Stan Galbraith to the Envision 2040 advisory committee the committee will meet bi-monthly beginning in June 2018 thru summer of 2020. Motion carried by roll call vote of 5-0 with Kendall, Gray, Brooks, Perraut and Thornton voting aye.

Joint Parks and Recreation appointments will be presented at the next meeting. The City of Paris has 3 appointments, City Appt # 1 – Two Years, City Appt #2 – 4 years, City Appt 3 – Four Years and the City and County have 1 Joint Appointee.

Motion by Gray, seconded by Perraut, that the City of Paris will contribute up to a maximum of \$ 10,000 to support a softball program with the Joint Parks and Recreation program; funds will be distributed once the park and recreation board has been established. Motion carried by roll call vote of 5-0 with Kendall, Gray, Brooks, Perraut and Thornton voting aye.

Motion by Brooks, seconded by Perraut, approving the extension of one year to Clean Sweep Janitorial Services LLC contract to expire June 30, 2019. Motion carried by roll call vote of 5-0 with Kendall, Gray, Brooks, Perraut and Thornton voting aye.

Motion by Kendall, seconded by Brooks, approving permission to publish a request for proposals of a Fire and Ladder Truck, purpose of proposals is to evaluate costs and potentially budget and propose purchase during in the FY2020 budget. Motion carried by roll call vote of 5-0 with Kendall, Gray, Brooks, Perraut and Thornton voting aye.

Motion by Kendall, seconded by Perraut, approving the recommendation from Chief Duffy and Erin Morton to offer employment to Anthony Rios as a full time Single Role Paramedic working for the EMS department. Motion carried by roll call vote of 5-0 with Kendall, Gray, Brooks, Perraut and Thornton voting aye.

Motion by Perraut, seconded by Kendall, approving the recommendation from Chief Best and Erin Morton to offer employment contingent upon completing the pre-employment requirements to Austin Short as a full-time police cadet with the Police Department. Motion carried by roll call vote of 5-0 with Kendall, Gray, Brooks, Perraut and Thornton voting aye.

Motion by Brooks, seconded by Gray, approving FW & O to continue to provide CPA services per agreement to the City of Paris for the FY19 budget year. Motion carried by roll call vote of 5-0 with Kendall, Gray, Brooks, Perraut and Thornton voting aye.

First Reading of an Ordinance amending the FY18 budget was read by Brad Oberlander.

Financials

Motion by Brooks, seconded by Kendall, approving June financials as presented. With General Fund cash balances of \$ 3,837,436.70, project revenues of \$ 7,781,308 and projected expenses of \$ 7,041,687. Utility Fund cash balances of \$ 1,249,505.48 project revenues of \$ 10,203,955 and project expenses of \$ 9,953,611. Motion carried by roll call vote of 5-0 with Kendall, Gray, Brooks, Perraut and Thornton voting aye.

Commissioner Gray exited the meeting.

Motion by Brooks, seconded by Perraut approving payment of invoices. General Fund \$ 256,928.29 and Utility Fund \$ 568,697.62. Motion carried by roll call vote of 4-0 with Kendall, Brooks, Perraut and Thornton voting aye.

Outstanding payment of invoices was presented reflecting \$ 6,176.82 outstanding for General Fund and \$ 9,995.02 outstanding for Utility Fund.

Staff Reports

EDA, Stan Galbraith

- P & Z gave final approval of the development plans of Hunt Brother's Pizza expansion.
- Received award letter from DLG for AgTech Scientific DDBG grant.
- Meetings scheduled with CSX Industrial Development representative to discuss TTI/CSX rail yard.
- Working with Columbia Gas on Phase 2 of the Industrial Park.
- Mingua Beef Jerky is proposing an expansion project.

Chamber of Commerce & Tourism Commission, Debra Hamelback

- Chamber Lunch at Nationwide on Wednesday, August 8th at noon.
- Chamber Gala is August 30th at Mahan Farms.

Human Resources, Erin Morton

- 8 Open positions available.
- Two open workers compensation claims.
- KLC attended the last safety meeting.
- Working on a wellness program with Humana. August 22nd will be a free biometric screening of all city employees.

City Manager, Daron Jordan.

- Recognized the City Clerk for achieving a Certified Kentucky Municipal Clerk Certification.
- Working with Brad on what options are available for investments to increase the city's ROI.

CPA, Brad Oberlander

- Continuing to work with Local Government with the switch over to the new system.

Motion by Brooks, seconded by Perraut approving the City Manager and the Assistant City Manager to go into competitive negotiations for the FY19 street paving project with Hinkle Contracting LLC. Motion carried by roll call vote of 4-0 with Kendall, Brooks, Perraut and Thornton voting aye.

Permission was granted for the City Manager and CPA, Brad Oberlander to discuss loan and financing options that are available with local banking institutions for the previously approved purchase of property on East Main Street known as the Stoner Creek Country Club.

Motion by Brooks, seconded by Kendall, approving two new separate checking accounts to be created one for E-911 Assessment and one for Utility Deposits. Motion carried by roll call vote of 4-0 with Kendall, Brooks, Perraut and Thornton voting aye.

Commissioner, Perraut

- Requested an update on the sink hole at the corner of Boone and High Street. Mike Withrow stated it was on a home owners property, the building inspector is involved and has instructed the home owner it is a hazard to the public and given three days to correct. Mike stated if it is not corrected within three days the city will get involved and abate the situation. The hole is currently barricaded for safety purposes.

Mayor, Thornton

- Requested to get back into a process of a consistent replacement cycle of police vehicles. Asking the police department Chief and or Assistant Chief to speak with the car dealerships and estimate the replacement costs on the fleet vehicles on a 3-year cycle once information is obtained to work with CPA, Brad Oberlander to prepare a cost comparison of lease vs purchase and submit a proposal to the commission at the next meeting for review.
- Asked Daron if the RFP had been issued for Mapping and GPS services for E-911 services. Daron stated that he, Mark Blankenship and Shawn Jacobs met with a company and discovered that it appears work was being duplicated. Additional meetings with other agencies have been scheduled within the next week.

Motion by Perraut, seconded by Kendall, to purchase a replacement police car to be purchased on a state contract price and to use \$ 19,138 of insurance money received towards the purchase. Motion carried by roll call vote of 4-0 with Kendall, Brooks, Perraut and Thornton voting aye.

Adjourn

Motion by Perraut, seconded by Brooks, to adjourn the meeting at 10:21 a.m. Motion carried by roll call vote of 4-0 with Kendall, Brooks, Perraut and Thornton voting aye.

Mayor, Michael Thornton

Attest:

City Clerk/Treasurer, Stephanie Settles